

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
September 28, 2009
Richmond, Virginia**

Members Present

Mr. Anthony Clatterbuck
Ms. Susan Dewey
Mr. Richard Evans
Mr. Thomas Fleury
Ms. Lori Fountain
Mr. Michael Reilly
Mr. Tip Strickland
Mr. Ed Whitmore
Mr. Rick Witt

Members Absent

Mr. Roger McLellon
Mr. Brian Mullins
Ms. Nancy O'Brien
Ms. Ellen Robertson
Ms. Carol Saulnier

Call to Order

Mr. Tom Fleury, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Steve Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present for the meeting.

Approval of Minutes

A motion was made to approve the minutes of the July 27, 2009 meeting of the Board. The motion was seconded and unanimously passed.

Report of the Codes and Standards Committee

Mr. Anthony Clatterbuck, Chairman of the Codes and Standards Committee, reported on the Committee meeting held just prior to the Board meeting. Mr. Clatterbuck reported that the Committee considered the addition of two additional certification categories be added to the existing 23 certifications now offered by the Building Code Academy. The two new certifications are the Residential Plans Examiner and the Combination Building Plans Examiner. Mr. Clatterbuck reported that the Committee recommended the addition of these two new categories for certification. The Committee recommendation was unanimously approved by the Board.

Virginia Housing Partnership Fund

Mr. Shelton, Director of the Department of Housing and Community Development, provided an overview of the Virginia Housing Partnership Fund (the "Fund") and the reporting requirements for the Fund. Ms. Susan Dewey, Executive Director

of the Virginia Housing Development Authority and Mr. Art Bowen, Managing Director of Finance and Administration at VHDA, presented and reviewed the financial statements for the Fund. Mr. Bowen also presented financial statements for the Commonwealth Priority Housing Fund. A motion was made for the Board to accept the financial report on the Fund. The motion was seconded and passed. Ms Dewey abstained from voting.

Enterprise Zone
Regulations

Mr. Todd Christensen, Deputy Director of the Community Development Division and Ms. Louellen Brumgard, Assistant Director in the Division of Community Development discussed needs to amend and update the Enterprise Zone Grant Program Regulation. A motion was made to submit a Notice of Intent for Regulatory Action (NOIRA) to begin the regulatory amendment process for this regulation. The motion was seconded and unanimously passed.

VHDA Report

Ms. Susan Dewey, Executive Director of Virginia Housing Development Authority (VHDA) provided an update on the federal Low Income Housing Tax Credit Program, federal resources for single family housing, neighborhood stabilization work and the Foreclosure Prevention Task Force.

Virginia Fire Services
Board Report

Mr. Reilly reported on aid to localities and the burned building program. Mr. Reilly provided an update on recent appointments to the VFSB and discussed budget issues and the Ethynol Training Program.

Report of the Director

Mr. Shelton, reported on budget cuts, stimulus bill programs, the Urban Policy Task Force, the Virginia Housing Commission, and a report on affordable and accessible housing by DBHDS. Mr. Shelton also provided an overview a recent award announcements and a handout was provided. Mr. Shelton provided a regulatory update on regulations recently approved by the Board.

Unfinished Business

None

New Business

None

Board Matters

Mr. Richard Evans reported on a recent meeting he facilitated in Roanoke, Virginia to discuss the residential fire sprinkler issue. The Board discussed matters regarding Board members meeting with the public and board members role at such meetings.

Future Meetings

The next meeting of the Board will be held on Wednesday

Board of Housing and Community Development
Page 3
September 28, 2009

November 18, 2009 at the 2009 Governor's Housing Conference
in Norfolk, Virginia.

Adjournment

Upon completion of all items on the agenda, the meeting was
adjourned.